

# Learning & Teaching

## CALL FOR DEPARTMENT EDITORS

NCTM's flagship journal, *Mathematics Teacher: Learning and Teaching PK-12 (MTLT)*, is currently seeking **one volunteer** to serve as department editor for the **Teaching Is a Journey** department. This department features both professional and personal stories, reflections, experiences, and insights from mathematics educators with respect to the educators' engagement in mathematics education.

Individuals who are interested in volunteering are asked to send a one-page letter of interest to [mtlt@nctm.org](mailto:mtlt@nctm.org). The letter should describe the individual's background and experiences that will support the individual in successfully carrying out the responsibilities of the position. Details regarding the DE positions follow.

LETTER OF INTEREST DEADLINE: **June 15, 2025**



## Official Charge of *MTLT*

*MTLT* reflects the current practices of mathematics education, as well as maintaining a knowledge base of practice and policy in looking at the future of the field. Content is aimed at preschool to 12th-grade teachers with peer-reviewed and invited articles.

## POSITION NAME: *MTLT* DEPARTMENT EDITOR (DE)—TEACHING IS A JOURNEY

### Department and Description

This department provides a space for mathematics educators to connect with other educators through their narratives to lend personal and professional support. Examples of questions authors might consider to guide their writing are as follows:

- What led you to the profession of teaching mathematics, and how have you transformed in the profession to date?
- How have you come to incorporate effective teaching practices into your work? What difficulties have presented themselves? How have you persevered through challenges? What is your story with respect to realizing the vision of more and better mathematics for each and every student?
- Vulnerability is a component of our collective work. In what ways does vulnerability affect your professional trajectory? How do you practice self-care and care of colleagues? What strategies do you have for support within your professional learning community?

Share the lessons you have learned and the triumphs, successes, or struggles you have experienced while engaged in the journey of quality teaching and learning of mathematics. Submissions are open and welcomed from all teachers of mathematics. The word count for submissions to the department is up to 1,600 words.

### Department Editor Responsibilities

- Employ network of fellow mathematics educators (and other strategies) to recruit authors (at least four per volume) for the department
- Review and make recommendations on submitted manuscripts
- Suggest (or edit) digital media to enhance submission
- Engage in meetings with the Editor-in-Chief, Associate Editors, other Department Editors, and NCTM staff as needed

### Required Skill Set/Experiences

- Ability to adhere to deadlines
- Current member of NCTM
- *MTLT* reader (query in the application what it is that they appreciate/like about the journal, etc.)
- Involvement with the journal or a similar journal (author or reviewer)
- K–12 mathematics (including related fields such as statistics) experience (e.g., paraprofessional, classroom teacher, coach, teacher on special assignment)

### Preferred Qualifications

- Providing reviews and feedback on the writing of others (e.g., reviewing curriculum documents in the K–12 setting, committee member of master's thesis or doctoral dissertation in the higher-ed setting)
- Leadership and engagement experiences (local, state, or national)
- Time/Availability: review of manuscripts (varies), for monthly Editorial Board meetings (typical commitment of an hour), for annual Editorial Board meetings (typical commitment of three days), and other auxiliary meetings (e.g., special session on bias)
- Horizontal/vertical knowledge of mathematics and teaching
- Published author (e.g., journal article, book chapter)
- Prior editing experience or a willingness to learn about the editorial process
- Have an appreciation for storytelling (given that this department welcomes authors to share the story of their teaching journey)
- Experienced review process as an author

### Terms of Service

Department Editors volunteer to serve for three years.

### Structure and Function

Department Editors are members of the *MTLT* Editorial Board.

### Training

The *MTLT* Editor-in-Chief and NCTM staff will provide training to incoming Department Editors through virtual sessions, with each session typically lasting one hour.



The Editorial Board is structured and functions as follows:

Position	Functions
<p><b>EDITOR-IN-CHIEF (EIC)</b>                      (serves a three-year term)</p>	<p>Establishes journal priorities, vision, and editorial structure; works with AEs and NCTM staff to plan journal operations; holds regular meetings with AEs to discuss priorities of the journal; solicits manuscripts; reports to the NCTM Publications Committee; meets weekly with NCTM staff, monthly with AEs, and quarterly with Department Editors (DEs); meets periodically with authors.</p>
<p><b>ASSOCIATE EDITORS (AEs)</b>                      (serve a three-year term)</p>	<p>Solicit content, make recommendations on manuscripts during peer review, strategize with the EIC to increase content and quality; oversee an MTLT department and the DEs, assume responsibility for the department’s monthly content; attend monthly meetings with the EIC/NCTM staff.</p>
<p><b>DEPARTMENT EDITORS (DEs)</b>                      (serve a two-year term)</p>	<p>Responsible for working with their department’s AE and other department DEs to ensure monthly content for their department is ready for each journal issue; attend monthly meetings with their AE and other DEs.</p>