

Learning & Teaching

CALL FOR DEPARTMENT EDITORS

NCTM's flagship journal, *Mathematics Teacher: Learning and Teaching PK-12 (MTLT)*, is currently seeking **one volunteer** to serve as a department editor for the **Ear to the Ground** department. This department features voices from the PK-12 mathematics education world. Department editors are responsible for reviewing and soliciting manuscripts for this department. The selected editor will serve for three volumes (approximately three years).

Individuals who are interested in volunteering are asked to send a one-page letter of interest to mtltditor@nctm.org. The letter should describe the individual's background and experiences that will support the individual in successfully carrying out the responsibilities of the position. Details regarding the DE positions follow.

LETTER OF INTEREST DEADLINE: **June 15, 2025**



Official Charge of MTLT

MTLT reflects the current practices of mathematics education, as well as maintaining a knowledge base of practice and policy in looking at the future of the field. Content is aimed at preschool to 12th-grade teachers with peer-reviewed and invited articles.

POSITION NAME: MTLT DEPARTMENT EDITOR (DE)—EAR TO THE GROUND

Department and Description

Ear to the Ground (ETTG) highlights voices working in various communities within the mathematics education world. Possible contributors include conference and webinar presenters, book contributors (authors, editors, and chapter authors), website creators, blog authors, and workshop facilitators. Contributions may be solicited or unsolicited and help keep MTLT readers up to date on current happenings in PK-12 mathematics education. The word count for submissions to the department is 500–750 words.

Department Editor Responsibilities

- Contact book authors, conference presenters, and other content creators and solicit a contribution for the department
- Work with the ETTG contributor to develop and vet an appropriate and acceptable manuscript as well as identify at least one appropriate digital asset (e.g., link to book, video of conference presentation, link to podcast, sample content) before the manuscript is submitted to ScholarOne
- Continue to support the ETTG contributor with the submission process
- Follow up with any questions or concerns on the manuscript from the associate editor

Required Skill Set/Experiences

- Ability to adhere to deadlines
- Current member of NCTM
- MTLT reader
- Involvement with the journal or a similar journal (author or reviewer)
- K-12 mathematics (including related fields such as statistics) experience (e.g., paraprofessional, classroom teacher, coach, teacher on special assignment)

Terms of Service

Department Editors volunteer to serve for three years.

Structure and Function

Department Editors are members of the MTLT Editorial Board.

Training

The MTLT Editor-in-Chief, Associate Editors, and NCTM staff will provide training to incoming Department Editors through virtual sessions, with each session typically lasting one hour.



The Editorial Board is structured and functions as follows:

Position	Functions
<p>EDITOR-IN-CHIEF (EIC) (serves a three-year term)</p>	<p>Establishes journal priorities, vision, and editorial structure; works with AEs and NCTM staff to plan journal operations; holds regular meetings with AEs to discuss priorities of the journal; solicits manuscripts; reports to the NCTM Publications Committee; meets weekly with NCTM staff, monthly with AEs, and quarterly with Department Editors (DEs); meets periodically with authors.</p>
<p>ASSOCIATE EDITORS (AEs) (serve a three-year term)</p>	<p>Solicit content, make recommendations on manuscripts during peer review, strategize with the EIC to increase content and quality; oversee an MTLT department and the DEs, assume responsibility for the department’s monthly content; attend monthly meetings with the EIC/NCTM staff.</p>
<p>DEPARTMENT EDITORS (DEs) (serve a two-year term)</p>	<p>Responsible for working with their department’s AE and other department DEs to ensure monthly content for their department is ready for each journal issue; attend monthly meetings with their AE and other DEs.</p>

You’d make a
GREAT addition!

